

Daily Scrum Meeting Minutes:

Attendees: Monisha Kummari, Gabriel Xirinachs, Chloe Lindsay, Maria Vega Gonzalez, Jabbar Morla

Start time: 3:30 PM

End time: 4:45 PM

Monisha Kummari:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Continued reviewing model results and checked for consistency in metric interpretation across baseline and Random Forest models.
- What is planned to be done until the next scrum meeting?
 - Summarize metric interpretation findings and help align results with defined success metrics.
- What are the hurdles?
 - Ensuring metrics remain comparable given differences in model behavior.

Gabriel Xirinachs:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Refined model performance metrics and double-checked preprocessing consistency across models.
- What is planned to be done until the next scrum meeting?
 - Support final validation of model results and assist with preparing comparisons for reporting.
- What are the hurdles?
 - None

Chloe Lindsay:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Continued analyzing evaluation metrics with a focus on class imbalance effects.
- What is planned to be done until the next scrum meeting?
 - Assist with documenting insights from baseline model performance for the final report.
- What are the hurdles?
 - Interpreting recall and precision trade-offs under heavy class imbalance.

Maria Vega Gonzalez:

- How many hours did I work since the last meeting?
 - 4 hours
- What was done since the last scrum meeting?
 - Monitored feature integration during ongoing model evaluation and made minor preprocessing refinements.
- What is planned to be done until the next scrum meeting?
 - Validate that preprocessing and feature scaling remain stable for final model selection.
- What are the hurdles?
 - None

Jabbar Morla:

- How many hours did I work since the last meeting?
 - 3 hours
- What was done since the last scrum meeting?
 - Evaluated Random Forest performance against the baseline model and reviewed preliminary comparison results.
- What is planned to be done until the next scrum meeting?
 - Prepare finalized Random Forest results for inclusion in model comparison documentation.
- What are the hurdles?
 - Balancing model performance with training time constraints.